

# Minutes of Tagish Community Association December 14, 2009.

The meeting was called to order at 7:05 pm.

## In Attendance:

Paul Brisley  
Kurt Gantner  
Charles Turner  
Maureen Dastous

Phyllis Bach  
Wendi Dawson  
Lesli Barnes

## Absent:

Wayne Hoganson  
Betty Tomlinson

## Guest:

The **Agenda** for December 14, 2009 was presented and items added.

**Motion:** To adopt the Agenda for December 14, 2009.

Moved by Charles Turner, seconded by Phyllis Bach. Carried.

The **Minutes** of the November 9, 2009 TCA meeting were reviewed.

**Motion:** To accept the minutes for November 9, 2009.

Moved by Kurt Gantner, seconded by Phyllis Bach. Carried.

## Financial Report

The newly hired bookkeeper sent in a Transactions by Account Report 06/01/2009 to 12/03/2009, Sorted by Transaction Number. This is the first detailed report of all transactions since the new bookkeeper took over. The Board looked the report over and made recommendations as to the format that would allow the Board to understand balances from accounts to reflect the Budget requirements for 2009-2010. Charles will contact bookkeeper to generate a Detailed Balance Sheet.

**Motion:** To accept the Transactions by Account Report 06/01/2009 to 12/03/2009 as presented by the bookkeeper.

Moved by Maureen Dastous, seconded by Kurt Gantner. Carried.

## Chairman's Report

No Report.

## Recreation Report

- Donations for December amounted to \$130.00.
- Seniors Dance/Dinner---Big success. Full house, band was well-received and booked for next year.

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- Family Christmas Potluck with Santa Claus was a success.
- The final balance from Community Development Fund (CDF) was received to pay for painting of the Community Hall.
- Pancake breakfast did not make a profit. December has historically shown low attendance. Board will consider not having a pancake breakfast during December 2010.
- Rec. Director and Assistant Rec. Director attended First Aid course.  
**Motion:** To accept the Recreation Report.  
Moved by Maureen Dastous, seconded by Phyllis Bach. Carried.

## Old Business

Contracts- No Action. Need Wayne Hoganson's update.

Sue Meikle meeting with Board- There was a discussion as to the need to meet with Sue due to improved developments. The Board appreciates the gravity of Sue's email. Board will leave the option to meet with Sue in the future if we require her counseling.

**Motion:** To have our Chairman contact Sue Meikle and let her know the Board's decision to not meet with her and that the Board will meet with her if the need arises.

Moved by Maureen Dastous, seconded by Phyllis Bach. Carried.

Freezer- Community Hall still needs freezer to replace broken freezer. Board will address this issue in January 2010 when a clearer financial report is presented to the Board.

Response To Voluntary Resignation Requests- Sandra Lansfield has agreed to resign to open up a spot for a new Board member so that quorum requirements can be maintained at meetings.

**Motion:** To ask Christina Reeves to join Board.

Show of hands in favor of asking Christina Reeves to join Board: Paul Brisley, Kurt Gantner, Charles Turner, Maureen Dastous, and Phyllis Bach. Carried.

BMO Credit Card Update- Due to the current costly service charges associated with non-profit credit cards the Board has opted not to acquire a credit card at this time. We will pursue acquiring a credit card in the future when the banking environment has improved

Signature Authority Update- BMO would not process signature authority requests. Paul to contact Mike at BMO.

**Motion:** To add Leah Verishine to signature authority.

Moved by Maureen Dastous, seconded by Charles Turner. Carried.

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Time sheets/Over 160 Hours- A short review of old timesheets raised a question about hours on timesheets. For clarification Wendi will contact former bookkeeper for details. Charles to meet with Wendi and Lesli for details.

## **New Business**

Bookkeeper Accounting Report-See Financial Report above.

Hourly Rate Increase for Janitorial Services- Discussion to increase hourly rate resulted in the agreement that rate shall stay at current \$17.00 per hour.

Posting for Janitorial Services- Posting of the open position for janitorial services will be December 16<sup>th</sup>. Charles & Rec. Director to create notice for the position.

Storage Addition- Sports & Rec. need quote for storage room addition to Hall. Chairman to contact contractor for appraisal so that Sports and Rec. will commit to a dollar amount. Must be finalized by February 2010.

Secretarial Computer- Assistant Rec. Director noted that the Secretary's computer is running slow. Secretary to assess the computer.

Hall Maintenance- Emergency light in hall is inoperative...Total North to be contacted by Rec. Director.  
Outside light by phone is not working...Ian to be contacted by Rec. Director.  
Hallway Light is malfunctioning.... Ian to be contacted by Rec. Director.  
Mice in Hall... Maureen Dastous to remove mice.

Next meeting 18 January 2010.

**Motion:** Motion to adjourn.

Moved by Paul Brisley; Seconded by Kurt Gantner; Carried.